

APPENDIX O

Board Policy Regarding Computing and Internet Resources *(provided for informational purposes only)*

Computing and Internet Resources

The network is provided for students and staff to conduct instructional and academic research and to facilitate communication with others. The network includes host computer systems, computers and work stations, communication networks, software and data files. District 186 reserves the right to monitor its computing resources to protect the integrity of the systems and lab facilities. Access to network services is given to students who agree to act in a considerate and responsible manner. Access is a privilege, not a right, and that access entails responsibility. Inappropriate use will result in a suspension or cancellation of electronic privileges. The system administrators will deem what is inappropriate use and their decision is final. Also, the administrators may deny access at any time as required. The administration, faculty and staff may request the system administrator to deny, revoke or suspend specific user privileges.

Acceptable Use: Technology will be used for the purpose of education or research and be consistent with educational objectives of the District.

Unacceptable Use: Springfield District 186 requires that students using electronic information networks such as the Internet do so within the guidelines of acceptable use. Unacceptable uses of technology include, but are not limited to, the following:

Participating in any activity that is in violation of U.S. law, state law or District 186 Board Policy. Examples are:

- unauthorized copying of any software
- copying any copyrighted material
- plagiarizing or violating any U.S. law, state law, or school policy.
- wasting school resources, such as: file space, paper, etc.;
- gaining unauthorized access to resources or entities;
- invading the privacy of, threatening or harassing anyone through any of the technology system;
- accessing or attempting to gain unauthorized entry to any computer, network, individual or classroom accounts, private files, database or communication including e-mail without permission from the owner;
- accessing personal e-mail accounts and/or chat rooms;
- posting and/or hosting personal web sites, web servers, file servers and web-enabled information with District equipment or networks without written authorization from the Instructional Program Leader for Technology;
- posting anonymous messages;
- commercial or private advertising for commercial or profit making gain without written authorization of the Superintendent;
- vandalism, destruction of, damage to or unauthorized alteration of the District's hardware, software, files, data or network configurations or network security procedures;
- unauthorized copying of software to or from the network that has a computer virus;
- accessing, submitting, posting, publishing or displaying defamatory, inaccurate, obscene, profane, sexually oriented, threatening, racially offensive, harassing, illegal or personal information or material;

- accessing or attempting to access files, folders, or the internet using another's password or access code thereby misrepresenting one's identity; and
- Behaving in a manner that is disruptive to other users, including but not limited to, overuse of computer equipment which serves to deny access to other users.

Web Sites and Servers

Without regard to the actual location, no web sites, web servers, file servers and/or web-enabled information shall be established and/or maintained using the name of the school, of any school affiliated organization, of any school student or staff or with the use of any District equipment or materials without the express written authorization of the Instructional Program Leader for Technology. All such approved activities are subject to frequent monitoring and any inappropriate usage will result in the closing of the activity and appropriate discipline as per the District guidelines.

Springfield District 186 makes no warranties of any kind, whether expressed or implied, for the services it is providing. We assume no responsibility or liability for any phone charges, line costs or usage fees, nor for any damages a user may suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by its own negligence or your errors of omissions. Use of any information obtained via the Internet is at your own risk. We specifically deny any responsibility for the accuracy or quality of information obtained through its services.

All communication and information accessible via the computer resources shall be regarded as private property. However, people who operate the system may review files and messages to maintain system integrity and insure that users are using the system responsibly.