Appendix H.1

HEAD COACH EVALUATION

NAME: ___________________________ Date: _______ Sport: ________________

<table>
<thead>
<tr>
<th></th>
<th>1: Excellent</th>
<th>2: Effective</th>
<th>3: Needs Improvement</th>
<th>4: Unsatisfactory</th>
<th>5: N/A</th>
</tr>
</thead>
</table>

I. ADMINISTRATIVE RESPONSIBILITIES:

1. ___ Organizes staff.
2. ___ Completes necessary paperwork at the beginning of the season on time (Athletic Permit Card).
3. ___ Cooperates with requests for information from the athletic office on time.
4. ___ Assists in the organization of awards banquets, recognition programs and pep assemblies.
5. ___ Gives appropriate amount of lead time for typing requests.
6. ___ Communicates with assistants as to roles, duties and expectations.
7. ___ Supervises the issuance and collection of equipment.
8. ___ Supervises practice and locker room facilities.
9. ___ Demonstrates care of facilities.
10. ___ Publicizes team and individual achievement to the media and school.
11. ___ Follows proper budget procedures.
12. ___ Participates in in-service meetings and required rules interpretation meetings.
13. ___ Disseminates letters/information to colleges regarding players.

II. RELATIONSHIPS:

14. ___ Demonstrates enthusiasm for working with athletes.
15. ___ Conducts oneself in a professional manner on and off the field.
16. ___ Encourages athletes to participate in other school activities.
17. ___ Makes athletes aware of the rules, responsibilities and obligations.
18. ___ Demonstrates commitment to the program.
19. ___ Communicates effectively with parents.
20. ___ Shows concern for all team members.
21. ___ Develops team morale and rapport.
22. ___ Demonstrates punctuality.
23. ___ Establishes and maintains good rapport with the faculty, administration and coaching staff.
24. ___ Supports school and department discipline policies.
25. ___ Establishes discipline that is firm, fair and consistent.
26. ___ Works cooperatively with the athletic director.
27. ___ Shows an interest in athletes in off-season activities and classroom efforts.
28. ___ Cooperates in sharing facilities.
2019-2021 Agreement

III. COACHING PERFORMANCE:

30. ___ Demonstrates knowledge of fundamentals.
31. ___ Teaches fundamentals.
32. ___ Prepares the team for contests.
33. ___ Uses effective game strategy
34. ___ Uses players effectively
35. ___ Encourages enthusiasm, motivation, proper fundamentals and sportsmanship among
      players.
36. ___ Plans and organizes effective practices.
37. ___ Makes good use of coaching aids.
38. ___ Rewards publicly good effort and performance with praise.
39. ___ Criticizes constructively.

IV. SELF-IMPROVEMENT:

40. ___ Co-operates with the evaluation process and implements recommendations for improvement.

V. EVALUATOR’S COMMENTS:

VI. COACH’S COMMENTS:

____________________________  ______________________
Signature of Coach                  Signature of Principal

Date: ______________              Date: ______________

Signature indicates that the coach has read the evaluation. The coach has a twenty (20) day period to
respond to any portion of this evaluation with which the coach does not agree.