

**APPENDIX C.1**

**JOINT GRIEVANCE FORM BETWEEN  
SPRINGFIELD EDUCATION ASSOCIATION AND  
SPRINGFIELD SCHOOL DISTRICT 186**

INITIATION OF LEVEL II GRIEVANCE

Name of aggrieved part \_\_\_\_\_

Date of occurrence of grievable event \_\_\_\_\_

Date this form is submitted to immediate supervisor \_\_\_\_\_

This grievance is based on an alleged violation of the following Section(s) of the Agreement

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of the grievance (Be complete and specific. Use the back of this form if necessary.)

\_\_\_\_\_  
\_\_\_\_\_

Remedy Requested: (Use back of this form if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Discussion held on (date) \_\_\_\_\_

Aggrieved Party's Signature \_\_\_\_\_

Immediate Supervisor's Signature \_\_\_\_\_

- Copies:
- Grievant
  - Immediate Supervisor
  - Superintendent/Designee
  - SEA Association Representative
  - SEA President
  - SEA Grievance Chairperson