

Appendix H.2
ASSISTANT COACH EVALUATION

NAME: _____ Date: _____ Sport: _____

1:Excellent	2:Effective	3:Needs Improvement	4:Unsatisfactory	5:N/A
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I. ADMINISTRATIVE RESPONSIBILITIES:

1. ___ Completes necessary paperwork at the beginning of the season on time (Athletic Permit Card).
2. ___ Cooperates with requests for information from the athletic office on time.
3. ___ Supervises the issuance and collection of equipment.
4. ___ Maintains correct team and individual records.
5. ___ Supervises practice and locker room facilities.
6. ___ Demonstrates care of facilities.
7. ___ Publicizes team and individual achievement to the media and school.
8. ___ Participates in in-service meetings and required rules interpretation meetings.

II. RELATIONS:

9. ___ Demonstrates enthusiasm for working with athletes.
10. ___ Conducts oneself in a professional manner on and off the field.
11. ___ Encourages athletes to participate in other school activities.
12. ___ Makes athletes aware of the rules, responsibilities and obligations.
13. ___ Demonstrates commitment to the program.
14. ___ Communicates effectively with the head coach as to roles, duties and expectations.
15. ___ Communicates effectively with parents.
16. ___ Supports and promotes school spirit.
17. ___ Shows concern for all team members.
18. ___ Develops team morale and rapport.
19. ___ Demonstrates punctuality.
20. ___ Establishes and maintains good rapport with the faculty, administration and coaching staff.
21. ___ Supports school and department discipline policies.

III. COACHING PERFORMANCE:

22. ___ Demonstrates knowledge of fundamentals.
23. ___ Teaches fundamentals.
24. ___ Uses players effectively.
27. ___ Encourages enthusiasm, motivation, fundamentals and sportsmanship among team members.
28. ___ Makes good use of coaching aids.
30. ___ Rewards publicly good effort and performance with praise.
31. ___ Criticizes constructively.

IV. SELF-IMPROVEMENT:

32. ___ Cooperates with the evaluation process and implements recommendations for improvement.

V. EVALUATOR’S COMMENTS:

VI. COACH’S COMMENTS:

Signature of Coach

Signature of Principal

Date: _____

Date: _____

Signature indicates that the coach has read the evaluation. The coach has a twenty (20) day period to respond to any portion of this evaluation with which the coach does not agree.