

Appendix H.1

HEAD COACH EVALUATION

NAME: _____ Date: _____ Sport: _____

1:Excellent	2:Effective	3:Needs Improvement	4:Unsatisfactory
5:N/A			

I. ADMINISTRATIVE RESPONSIBILITIES:

1. ___ Organizes staff.
2. ___ Completes necessary paperwork at the beginning of the season on time (Athletic Permit Card).
3. ___ Cooperates with requests for information from the athletic office on time.
4. ___ Assists in the organization of awards banquets, recognition programs and pep assemblies.
5. ___ Gives appropriate amount of lead time for typing requests.
6. ___ Communicates with assistants as to roles, duties and expectations.
7. ___ Supervises the issuance and collection of equipment.
8. ___ Supervises practice and locker room facilities.
9. ___ Demonstrates care of facilities.
10. ___ Publicizes team and individual achievement to the media and school.
11. ___ Follows proper budget procedures.
12. ___ Participates in in-service meetings and required rules interpretation meetings.
13. ___ Disseminates letters/information to colleges regarding players.

II. RELATIONSHIPS:

14. ___ Demonstrates enthusiasm for working with athletes.
15. ___ Conducts oneself in a professional manner on and off the field.
16. ___ Encourages athletes to participate in other school activities.
17. ___ Makes athletes aware of the rules, responsibilities and obligations.
18. ___ Demonstrates commitment to the program.
19. ___ Communicates effectively with parents.
20. ___ Shows concern for all team members.
22. ___ Develops team morale and rapport.
23. ___ Demonstrates punctuality.
24. ___ Establishes and maintains good rapport with the faculty, administration and coaching staff.
25. ___ Supports school and department discipline policies.
26. ___ Establishes discipline that is firm, fair and consistent.
27. ___ Works cooperatively with the athletic director.
28. ___ Shows an interest in athletes in off-season activities and classroom efforts.
29. ___ Cooperates in sharing facilities.

III. COACHING PERFORMANCE:

- 30. ___ Demonstrates knowledge of fundamentals.
- 31. ___ Teaches fundamentals.
- 32. ___ Prepares the team for contests.
- 33. ___ Uses effective game strategy
- 34. ___ Uses players effectively
- 35. ___ Encourages enthusiasm, motivation, proper fundamentals and sportsmanship among players.
- 36. ___ Plans and organizes effective practices.
- 37. ___ Makes good use of coaching aids.
- 38. ___ Rewards publicly good effort and performance with praise.
- 39. ___ Criticizes constructively.

IV. SELF-IMPROVEMENT:

- 40. ___ Co-operates with the evaluation process and implements recommendations for improvement.

V. EVALUATOR'S COMMENTS:

VI. COACH'S COMMENTS:

Signature of Coach

Signature of Principal

Date: _____

Date _____

Signature indicates that the coach has read the evaluation. The coach has a twenty (20) day period to respond to any portion of this evaluation with which the coach does not agree.